

Annexure-II

APPLICATION FORMAT FOR RE-EMPLOYMENT (Advt. No. /2024)

1. **Position Applied for** (in Block Letter) : _____
2. **Name in Full** (in Block Letter) : _____
3. **Father's Name** : _____
4. **Date of Birth** : _____
5. **Age as on** : _____ years, _____ months, _____ days.
6. **Date of Appointment** : _____
7. **Category (SC/ST/OBC)** : _____
8. **Name of Service (e.g IRAS,IRSSE)** : _____
9. **Designation at the time of Retirement**
10. **Last Pay Drawn and Pay Level** : _____
11. **Whether last pay level was CDA or IDA:** _____
12. **Date of Retirement** : _____
13. **Retirement due to**
(Superannuation/VRS /Compulsory/SRRS): _____
14. **Unit/Office/Railway/Organization with**
designation from where retired: : _____
15. **PPO No.** : _____
16. **Basic pension sanctioned** : _____
17. **Correspondence Address** : _____
(In Block letters) : _____
18. **Contact phone/ Mob. & Fax No** : _____
E-mail ID : _____
19. **Details of any penalty imposed during service**
: _____

Affix latest
passport size
photograph

19. **Qualifications:**(Give information in chronological order)(May attach additional sheet, if required)

Exam Passed	Year of Passing	Name of Board / University	%age of marks obtained

20. **Works Experience** in chronological order (may attach additional sheets, if required). May attach additional CV, if desired by candidate)

Post	Name & full address of Employer	Period of work experience			Name of the Project(s) on which worked with brief nature of assignment
		From	To	Total Duration (in Yrs. & Months)	

21. Preference for posting: 1. _____

2. _____

22. Declaration:

- I declare that I have read the detailed vacancy notice uploaded on RailTel’s website very carefully.
- I, the undersigned do hereby solemnly affirm & declare that the particulars furnished above are true and correct. I shall be held responsible for submission of any wrong and incorrect particulars /information & that my engagement may be terminated if any discrepancies found.
- I agree with all the Terms & Conditions of Re-engagement in RailTel.

Place : _____

Date : _____

Signature of Candidate



Important: Documents to be mandatorily attached with application:

- Self-attested copies of Certificates in support of the required technical qualification.
- Self-attested copies of Certificates in support of higher technical/professional qualifications, if any.
- Certificates in proof of experience, clearly indicating the length and field of experience. (If an experience certificate is not available in case of any previous employer, the copies of offer of appointment along with first and last pay-slips shall be acceptable to ascertain the length of experience under that employer)
- Self-attested copy of Photo I.D. proof and address proof (Passport/Aadhar card/Driving License/PAN card/ Voter I. Card) issued by Central/State Govt.
- Last pay certificate/last pay slip.
- Copy of Pension Payment Order (if issued) Application not accompanied by P.P.O, Service Certificate & Address of Vigilance Department of previous employer, incomplete or vague applications will be rejected summarily.
