



मुंबई रेलवे विकास कॉर्पोरेशन लि.
(भारत सरकार, रेल मंत्रालय का एक सार्वजनिक उपक्रम)
MUMBAI RAILWAY VIKAS CORPORATION LTD.
(A PSU of Govt. of India, Ministry of Railways)

No.MRVC/E/65/2024(G)

Date: 02.12.2024

V.N.No.17/2024

VACANCY NOTIFICATION

Sub: Vacancy Notification for filling up of one post of Assistant Manager (Vigilance)
on deputation in IDA E2 grade from executives of CPSEs/PSUs.

1. Mumbai Railway Vikas Corporation Ltd. (MRVC Ltd.), a PSU of Govt. of India under Ministry of Railways, is a vital project implementation organization working in the sensitive Mumbai Suburban area with a very lean organizational structure.
2. In MRVC Ltd. one post of Assistant Manager (Vigilance) is required to be filled on deputation basis for which applications are invited from experienced, dynamic and motivated executives working in CPSEs/PSUs.
3. The Vacancy Notice is at **Annexure-I**. Eligible and interested executives may apply as per the application format at **Annexure-II**. The duly filled in application should be sent to Sr.Manager (HR), Mumbai Railway Vikas Corporation Ltd. by email on managerhr@mrvc.gov.in. Applicants should simultaneously submit a copy of the application to their administrative officer for forwarding the application to MRVC Ltd. through the competent authority indicating 'No Objection', Vigilance/DAR clearance, APAR gradings etc. in the format at **Annexure-III**.
4. The candidates will be screened by a Selection Committee and their suitability will be adjudged keeping in view the job requirements/service particulars/ interaction/ assessment.
5. On joining the Corporation, the executive will be eligible to draw parent department Pay plus Deputation (Duty) Allowance.
6. The Vacancy Notice with Proforma of Application is available on the website of the Corporation - www.mrvc.indianrailways.gov.in.

Encl : As above


(T Wilson Koshy)
OSD/HR

MUMBAI RAILWAY VIKAS CORPORATION LTD.

NO.MRVC/E/65/2024(G)

VACANCY NOTICE NO.17/2024

Date: 02.12.2024

1	Organisation	MUMBAI RAILWAY VIKAS CORPORATION LTD.
2	Title & No. of posts	Assistant Manager (Vigilance) – 01 post
3	Location	Mumbai
4	Duration	3 years
5	Service	Executives working in any department of CPSEs/PSUs
6	Terms of appointment	Deputation
7	Age	Not more than 55 years
8	Scale of Pay	Pay in parent department plus Deputation (Duty) Allowance
9	Specific Requirements	Officials on regular basis in CDA Level-8 (GP-4800) or Level-7 (GP-4600) with minimum 3 years in Level-7 OR officials working in IDA pay scale of Rs.50000-160000 (E-2) or Rs.40000-140000 (E-1) with minimum 3 years in E-1.
10	Job Requirements	1. Executives having working experience in Vigilance department/Vigilance wing of any CPSE/PSU will be given preference. 2. Proficiency in MS-Office/Excel/Access.
11	Note	Cut-off date for age and eligibility would be reckoned as on closing date of Vacancy Notice.
12	Web Address	www.mrvc.indianrailways.gov.in www.indianrailways.gov.in
13	Closing Date	30 days from the date of issue



(T.Wilson Koshy)
OSD/HR

PRESCRIBED PROFORMA

FOR SUBMISSION OF APPLICATIONS ON DEPUTATION BASIS

Vacancy Notice No.
(appears on the top right side of Vacancy Notice)

Name of the post:

Personal Data

1	Name	
2	Gender	
3	Service	
4	Department	
5	Category	
6	Date of Birth	
7	Date of initial appointment	
8	Date of appointment in present organisation	
9	Pay Level with basic pay as on date of application	(a) Substantive (b) MACP/Adhoc
10	Date of entry into the present grade	
11	Present Designation & Name of CPSE/PSU	
12	Contact Details	
	(a) Email ID	
	(b) Telephone (O)	
	(c) Telephone (R)	
	(d) Mobile Number	

Contd.2

:2:

13. Educational Qualifications :

S.No.	Qualification/Degree	Year/Division	Institution/University/Place/Country

14. Experience details : Details of employment in chronological order. Enclose a separate sheet duly authenticated by your signature, if the space is insufficient.

S.No.	Name and address of the employer	Department	Designation & scale of pay	Period of service		Clearly indicate the nature of experience including experience in Vigilance organization
				From	To	

15	Details of previous deputation/foreign assignment, if any	
16	Whether debarred from deputation? If yes, please furnish details.	
17	Whether cooling off period completed? If yes, date of return from previous deputation with details, wherever applicable	

I certify that the details furnished by me above are true and I am eligible for the post as per the criteria laid down in the vacancy notice.

(Name and Signature of the applicant)

Place :

Date :



**TO BE FILLED IN BY THE CPSE/PSU
WHILE FORWARDING APPLICATION FOR DEPUTATION**

1.	Whether any disciplinary proceedings have been initiated against the officer during his career so far? If yes, details thereof.	:	
2.	Whether any preliminary inquiry or any other vigilance related matter is pending against the officer, if so, full facts of the pending matter?	:	
3.	Whether the name of the officer appears in the Agreed List/Secret List?	:	
4.	Whether the officer can be spared on deputation in the event of selection?	:	
5.	Please indicate APAR ratings for the last five years in respect of the officer. (wherever applicable)	:	

Signature of the officer certifying the proforma

Name :

Designation :

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