



राष्ट्रीय खाद्य प्रौद्योगिकी उद्यमशीलता एवं प्रबंधन संस्थान, कुंडली, सोनीपत
**National Institute of Food Technology Entrepreneurship and Management,
Kundli, Sonapat**

(खाद्य प्रसंस्करण उद्योग मंत्रालय, भारत सरकार के अंतर्गत राष्ट्रीय महत्व का संस्थान)
(An Institute of National Importance under the Ministry of Food Processing Industries, Govt. of India)

Date: 30.10.2024

Applications are invited for the position of

Senior Research Fellow (SRF) / Knowledge Management Officer

Project ID:	N/E/CEFF/2023/0004
Project Title	Fortification Innovation Hub
Designation	Senior Research Fellow (SRF) / Knowledge Management Officer
Number of Positions	01
Duration and Emoluments per Month	6 Months Rs. 42000/- + 8% HRA (Extendable as per the requirement of the project)
Essential Qualifications	Master degree in Nutrition, Public Health, Mass Communication, Extension Education, Rural Development and Information Science/ Social Work
Experience	<ul style="list-style-type: none">- Preferably, experience of working in/ handling a similar kind of project or consultancy.- Candidate with good writing, presentation and MS office skill will be preferred.- Good communications skills, preferably Hindi and English- Candidate with any kind of added skills like animation, SBCC, IEC material making experience will be preferred.- Excellent understanding of Knowledge management tools /systems, Share Point, and content management tools.
Role and Responsibility	<ul style="list-style-type: none">- Work closely with the collaborating partners assess the knowledge gaps and creating appropriate Knowledge products on project findings.- Streamline knowledge base by identifying key knowledge resources with different stakeholders- Develop effective communication material and packages with collaboration of external and internal stakeholders of collaborating partners- Track and follow regular content update cycle and coordinate with the different hub to ensure that the most relevant content is available for the project- Support data capture and update for the collaborating partners in monthly and quarterly meetings- Strong interpersonal, stakeholder management, communication, motivational & influencing skills
Age Limit	Maximum 40 years (relaxation of 5 years for women/SC/ST/OBC/differently abled as per the govt. of India Rules).

General Information:

1. Only short-listed candidates will be called for an interview.
2. No TA/DA will be provided to candidates for attending the interview.
3. The date and time of the interview will be communicated to the candidates via email only.
4. Candidates should appear for the interview with their original certificates and other relevant documents.

How to Apply:

Interested candidates should fill the application form on or before **10th November 2024** using the link (<http://career.droniftem.com/>) with enclosed scanned self-attested supporting documents. For any query please write an **e-mail** to croprojectniftem@gmail.com