

## RECRUITMENT

Can Fin Homes Limited (CFHL) is a listed Housing Finance Company, incorporated under Companies Act 1956, registered with National Housing Bank and regulated by Reserve Bank of India. The Company is looking for recruitment in the cadre of **Officer, Assistant Manager, Deputy Manager and Manager for its branches at Telangana Region.**

Candidates can apply **ON-LINE** by clicking on the link [www.canfinhomes.com/Career/Index](http://www.canfinhomes.com/Career/Index).

### Last date for receipt of Application:16/11/2024

Candidates are advised to read the notification and ensure their eligibility before submitting the online application.

### Eligibility Criteria & other details

The age, educational qualification & eligibility criteria shall be reckoned as on 31/10/2024.

### Qualification and Roles & Responsibilities:

<b>Cadre</b>	<b>Officer, Assistant Manager, Deputy Manager and Manager</b>
<b>Location</b>	Branches of Telangana Region
<b>Age</b>	Preferably below 35 years
<b>Educational Qualification</b>	Any Graduation from a UGC recognized University/Post-graduation. Professional qualification shall be given additional weightage.
<b>Job Description</b>	<ul style="list-style-type: none"> <li>• To source qualitative business (Home Loans) as per targets given in conformity with the Credit Policy of the Company.</li> <li>• To carry out works pertaining to branch Sales, Credit Underwriting (Due diligence, KYC verifications, Conducting other verifications, documentations, disbursements, post disbursal monitoring, etc.), operations and Collections (Follow-up with borrowers for recovery) etc.,</li> <li>• Timely achievement of targets set under different parameters viz., sales/business, collections/recovery etc., to make the branch a profit center.</li> <li>• To ensure prompt and best customer service.</li> <li>• To co-ordinate with the Controlling Office of Company and carry out their instructions, promptly.</li> </ul>

### SUBMISSION OF ONLINE APPLICATION:

The guidelines for filling the on-line application are as follows:

- All candidates should have a valid mobile number / personal mail ID for login and the same should be kept active till the completion of this recruitment process.
- Candidates are required to upload their photograph and signature.
- Incomplete applications will not be valid.
- Candidates should fill in the details in the On-line application at the appropriate places and click on the "SUBMIT" button. Application number shall be generated. Candidates are advised to verify every field for any correction before submission.
- All communication will be sent to the candidate's by e-mail only.

Candidates need not send any print out of Application, documents, etc. by post or other means.

### SELECTION PROCEDURE & CALL LETTERS:

The selection shall be by way of Short-listing of the online applications received, Company reserves the right to shortlist the candidates and only those shortlisted candidates will be called for Interview/Virtual Interview.

The shortlisted candidates will be informed by email for Interview/Virtual interview. The details will be informed to the shortlisted candidates through e-mail only and no separate communication will be sent to the candidates.

The final selection will be on the basis of rank lists drawn based on the total marks secured in the interview and other criteria. The selection of the candidates by the Company is final and binding on the candidates.

**ACTION SHALL BE TAKEN AGAINST CANDIDATES IF FOUND GUILTY OF MISCONDUCT:**

Note that, candidates should not furnish any documents/particulars that are false, tampered, fabricated or suppress any material information while submitting the application

**GENERAL INSTRUCTIONS**

- 1) Candidates should ensure that they fulfill the eligibility criteria before applying. The Company reserves the right to reject any candidate's application at any stage.
- 2) Canvassing in any form will be treated as disqualification.
- 3) Last Date for receipt of Application: 16/11/2024

The Company reserves the right of selection of candidates.

Date: 08/11/2024  
Place: Bengaluru

Sd/-  
General Manager