



(Govt. of India Enterprise)

Head Office : Repco Tower No.33 North Usman Road

T. Nagar Chennai –17. Ph: 044-28340715

E-mail: hrms@repcobank.co.in; Website: www.repacobank.com/

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Recruitment

Repco Bank invites applications from eligible candidates for the following post on Contractual basis:

Sl.No.	Name of the Post	Tentative no: of posts
1	Officer on Special Duty (OSD)-Legal	1

Eligibility: Candidates

- (i) aged below 62 years as on **30.09.2024**.
- (ii) **OSD-Legal:**

Job Summary:

We are seeking Retired Legal professional / Officers of Banks / financial Institutions, with expertise in Banking and Recovery Laws to join our financial institution. The Officer on Special Duty – Legal (Contract Basis), shall be responsible for handling legal and recovery matters related to Insolvency and Bankruptcy Code, Arbitration and Conciliation Act, Mediation Act etc. and involve in providing legal advice, representing the institution before various legal forums, and ensuring compliance with applicable laws and regulations.

Requirements:

- Bachelor's degree in Law from a recognized university. (Preference will be given to Post graduate in law)
- Retired employee who served for minimum 10 years in the grade of Scale – IV and above or any equivalent grades from any Nationalized Bank / Scheduled Commercial Bank / Highly reputed financial Institutions.
- In-depth knowledge of Indian laws and regulations.

Responsibilities:

- Conduct research and analysis on legal issues related to Banking and Recovery laws and provide timely advice to management.
- Assist in the preparation of legal strategies and arguments for Banking and Recovery cases.
- Monitor changes in Indian laws and regulations and provide updates to management.

- Represent the financial institution before various forums, including drafting and filing necessary legal documents.
- Liaise with external legal counsel, as and when necessary, to ensure effective representation before various forums.
- Execution of Arbitral Awards, Preparing the Execution Application and other notices.

(iii) Consolidated pay:

Consolidated pay of Rs.40,000/- per month.

(iv) Mode of selection:

Shortlisted candidates will be called for an interview. Intimation letter for interview will be sent through courier/post individually.

(v) How to apply:

Eligible candidates shall send the following

- (i) Application (format enclosed)
- (ii) Detailed resume
- (iii) Proof of Graduation/Post Graduation
- (iv) Proof of Experience
- (v) Proof of retirement

in a closed envelope super scribed as '**For the Post of 'Officer on Special Duty (_____)**' through courier/post to the following address

The Additional General Manager (Admin),
Repc Bank , P.B.No.1449,
Repc Tower,
No.33 North Usman Road,
T. Nagar, Chennai 600 017.

Last date for submission of resume is 08.11.2024.

Note: Applications from other than retired /VRS opted officers' from Nationalized Bank / Scheduled Commercial Bank / highly reputed financial Institutions will not be considered and will be summarily rejected.

Place: Chennai-17
Date : 18.10.2024

Additional General Manager