



**KERALA INFRASTRUCTURE
INVESTMENT FUND BOARD (KIIFB)**
(A Statutory Body under the Finance
Department, Government of Kerala)



**CENTRE FOR MANAGEMENT
DEVELOPMENT (CMD)**
(An autonomous institution under the
Government of Kerala)

RECRUITMENT NOTIFICATION

No. KIIFB/CMD/ESG/02/2024

September 25, 2024

The **Centre for Management Development (CMD)** invites applications on behalf of **Kerala Infrastructure Investment Fund Board (KIIFB)** from eligible and qualified candidates for filling up the post of **SUSTAINABILITY EXPERT –ENVIRONMENT** in the **ESG DIVISION of KIIFB**. The appointment will be on a contract basis. The desirous eligible candidates may apply **ONLINE** by satisfying themselves with terms and conditions of this recruitment.

Schedule of Events

- **Start date for submitting online application: 25.09.2024 (10:00 am)**
- **Last date for submitting online application: 09.10.2024 (5:00 pm)**

SL. No	Post	Academic Qualification	Work Experience/ Professional Qualifications	Pay/ Remuneration	Upper age limit
1	Sustainability Expert- Environment (Vacancy : 01)	A Bachelors' or Master's degree in Environmental Science/Engineering or relevant field	<ul style="list-style-type: none">• 1-4 years of relevant experience in environmental sector/EIA and understating of sustainable development practices• Additional weightage for candidates having in-depth knowledge of regulatory requirements, interpretations, and health and safety programs.• Additional weightage for candidates having proven experience in applying the standards and evaluation benchmarks of the World Bank Group (World Bank Safeguards, IFC Performance Standards, EHS Guidelines), the EU and the Equator Principles.• Additional weightage for candidates having broad ESIA/ESDD experience, ideally profound experience in managing risks and impacts in one or more of the following	Consolidated pay of Rs.50,000/- per month, with provision for annual increase in pay in accordance with performance management policy of KIIFB.	35 years

SL. No	Post	Academic Qualification	Work Experience/ Professional Qualifications	Pay/ Remuneration	Upper age limit
			speciality fields: biodiversity, resettlement, indigenous people and cultural heritage. • Additional weightage for candidates having experience in Government and allied sector or MNCs		

***Cut-off date for Age criteria and post qualification criteria as on: 09.10.2024**

Instructions for Scanning of Photograph & Signature: -

- Scan the latest photograph of the candidate and upload the same in the space provided in the online application [scanned image shall be less than 200KB in *.JPG format only]
- Candidate shall make his/her signature on a white paper, scan the same and upload it in the space provided in the online application [scanned image shall be less than 50KB in *.JPG format only]
- The candidate has to scan his full signature, since the signature is proof of identity, it must be genuine and in full: initials are not sufficient. Signature in CAPITAL LETTERS is not permitted. The signature must be signed only by the candidate and may not by any other person

General Instructions

- 1) Applicant must be citizens of India
- 2) The applicants are required to go through the detailed notification carefully and decide themselves about their eligibility for this recruitment before applying online.
- 3) **KIIFB/CMD shall not be responsible for any discrepancy in submitting the online application.**
- 4) Applicants must compulsorily fill-up all relevant fields of the online application.
- 5) Incomplete/incorrect application form will be summarily rejected. KIIFB/CMD under any circumstances will not entertain the information, if any, furnished by the candidate subsequently. Applicants should be careful in filling-up the application form at the time of submission. If any lapse is detected during the scrutiny, the candidature will be rejected even though he/she comes through the final stage of recruitment process or even at a later stage.
- 6) The applicant should not furnish any false, tampered, fabricated information or suppress any material information while filling up the application form. If the particulars furnished in the online application form do not tally with the Original documents produced by the Candidate, his/her candidature will be rejected.
- 7) **The qualification stipulated for the post must be from a recognized University/ Institute. Those applicants having qualification equivalent to any of the prescribed qualification should submit equivalency certificate issued by the competent authority and without such certificate, their applications shall not be considered.**
- 8) In the event of any information provided by the candidates being found false or incorrect at any stage, their candidature/appointment is liable to be cancelled/terminated without any notice.
- 9) **CMD reserves the right to call for any additional documentary evidence from candidates in support of educational qualifications/experience/other notified eligibility requirements.**

- 10) **Candidates must upload either the original certificate or the provisional certificate issued by a competent authority when submitting their educational qualification certificates. Uploading mark sheets, consolidated mark sheets, or statements instead of certificates will not be accepted, and such applications will be rejected.**
- 11) **Only Post- Qualification experience of applicants will be considered**
- 12) **Candidates who are presently working at KIIFB should submit (NOC) certificate from the concerned authority at the time of certificate verification. If failing to submit the same will result in rejection.**
- 13) Applicants should have a valid personal email ID and mobile no., which should be kept active till the completion of this Recruitment Process. CMD may send intimation to download call letters for written test/proficiency assessment/interview through the registered e-mail ID. In case a candidate does not have a valid personal e-mail ID, he/she should create his/her new e-mail ID and mobile no. before applying online and must maintain that email account and mobile number.
- 14) The copy of the Appointment letters, Salary Certificates, pay slip etc. will not be accepted in lieu of work experience certificate. In the case of latest experience, applicants may upload an **AFFIDAVIT with details of employer, designation, period, nature of job, tasks and responsibilities. Affidavit is applicable only for latest experience. Experience certificates submitted without specific information like date of joining, relieving, duties and responsibilities, signature and seal of authorised person will not be considered.**
- 15) **CMD reserves the right to determine the selection process based on requirements. The selection process may include application screening, criteria-based screening, a written test, group discussion, skill test/proficiency test, an interview, or any combination of these methods.**
- 16) Please note that only shortlisted candidates will receive intimations via email, SMS, or phone call regarding the selection process.
- 17) Enable email notifications to stay informed about updates and communications. Also, regularly check your spam or junk email folder for important messages
- 18) Applications with blurred/ illegible Photograph/ Signature/ ambiguous experience certificates will be rejected.
- 19) CMD/KIIFB reserves the right to modify, cancel the notification or revise the number of posts at any time without assigning any reason or to stop the recruitment process altogether
- 20) **Rights for the rules for the cut off marks/shortlisting in all stages of recruitment are reserved by CMD/KIIFB**
- 21) The CMD/KIIFB reserves the right to debar any candidate for any malpractice, including for a fraudulent claim of any kind of benefit / relaxation / concession, misconduct.
- 22) In case of any problems faced by the candidates in filling up the online application form they may contact the HELP DESK on the phone number: 0471 2320101 ext: 237,250 between 10 am and 5 pm on working days (Monday – Friday)

**Sd/-
Authorised Signatory**

JOB DESCRIPTION

Post	Job Description
Sustainability Expert-Environment	<ul style="list-style-type: none">• Assist Sustainability Lead-Environmental/ Social to understand aspects of environmental sustainability of Infrastructure projects with a focus on environment protection, pollution prevention, climate change adaptation and mitigation.• Undertake and environmental appraisal of projects and review the EIA reports for adequacy and suggesting mitigation and adaptation methods.• Strive to incorporate environmentally sustainable technologies in construction and operational stages of projects.• Ensure proper planning and documentation of field level activities and reports if any.